

CANNON BLUFF HOA – VIRTUAL MEETING AGENDA (DRAFT)

Location: <https://us06web.zoom.us/j/5337221535?omn=87852900886>

In person: 10041 Lake Occoquan Drive, Manassas, VA 20111

April 16, 2024, Starts at 7:00 PM (Virtual)

1. Roll Call
2. Proof of Notice of Notice:
3. Approve Draft Agenda
4. Approve prior Meetings Minutes
5. Report of Officers
 - President – Tracy McClure
 - Vice President – Giuliana Moniger
 - Treasurer: Cal Lude
 - Activity Report
 - CD is mature
 - 2024 Invoicing schedule
 - Secretary – Barbara Quick
 - Letterhead created for HOA documents
 - Park Commissioners – Vern Torney and Julie Phillips
 - Key Master – Barbara Quick
 - Authorization letter drafted for park key ordering
 - Three keys delivered, additional keys ordered
 - Web Master – Tracy McClure
6. Old Business
 - Review compliance progression of blight properties
 - Review progress on the Welcome Packet
 - Review Key Return process
 - Confirm speaker update for the May HOA meeting
 - Annual Park Maintenance contract
 - Status of trash pickup in the park
 - Review the planning for the boat ramp and retaining wall
7. New Business
 - Discuss Neighborhood Services Conference attendance
 - Common area address and POC for PWC tax records
 - Request to share Zoom with another HOA
 - Annual Meeting prep
 - Review Slides / roles and responsibilities
 - Logistics - drive access, organizational email
 - Discuss renewing wood chips on trail
8. Resident Open Forum
9. Closed Discussion
10. Adjourn Meeting Time

Date for next Meeting Date: May 1, 2024 Annual Membership Meeting

